

WANTED

APPLICATIONS ARE INVITED FOR THE FOLLOWING POSTS AT THE MAR THOMA SABHA OFFICE,
TIRUVALLA.

	POST	NO. OF VACANCIES	ELIGIBILITY
1	CLERICAL STAFF	3	Graduate, with knowledge of computers, DTP in English and Malayalam, and Tally are added qualifications. Age – Below 35 years
2	CLERICAL STAFF AT ACCOUNTS SECTION	1	Graduate in Commerce; Preference shall be given to candidates who have completed CA Articleship. Age – Below 35 years
3	COMPUTER ASSISTANT AT EDP SECTION	1	Graduate in Computer Science or Electronics or Computer Application or Information Technology / PGDCA; Preference shall be given to candidates having sound knowledge of Hardware and Software, Networking and Programming, Database Management, Digital Designing Social Media Management, etc. Age – Below 35 years
4	ESTATE OFFICER	1	(Contract Basis) - Age below 60 years and be able to handle property, building and matters regarding tenants. Retired hands can also apply.
5	PEON	1	Below graduate. Valid LMV License is desirable. Age – Below 35 years
6	PART TIME SWEEPER	1	(Contract Basis)

Note :

1. Only Marthomite candidates shall apply for the above posts.
2. Applications shall contain the proof of age, self-attested copies of certificates regarding educational qualifications, experience certificate and church membership certificate from the Vicar.
3. Applications shall reach Sabha Secretary, Mar Thoma Sabha Office, Tiruvalla, Kerala – 689 101 on or before 5.00 PM on 31.10.2022

Tiruvalla
28.09.2022

Sd/-
Rev. C. V. Symon
Sabha Secretary