



MALANKARA MAR THOMA SYRIAN CHURCH

Sabha Office, Mar Thoma Sabha Secretariat,
Thiruvalla, Kerala, India-689 101



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Sabha Secretary

Rev. Abey T. Mammen

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Clergy Trustee

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Lay Trustee & Treasurer

Adv. Anzil Zachariah Komattu

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QUOTATION FOR FOOD

Sealed quotations are invited from interested parties for the supply of food of the Sabha Prathinidhi Mandalam 2025 to be held on 2025 September 2,3,4 at Alexander Mar Thoma Smarka Auditorium, Thiruvalla. Sealed Quotations shall reach the Sabha office on or before 14/08/2025 Thursday 3 pm. The address for sending quotations is as follows:

**Sabha Secretary
Mar Thoma Sabha Office
Thiruvalla
689101**

Details of the menu is attached

Yours sincerely,

Rev. Abey T. Mammen

Sabha Secretary

28-07-2025

MALANKARA MAR THOMA SYRIAN CHURCH

PRATHINIDHI MANDALAM – 2025

QUOTATION FOR FOOD

Name, Address and Contact number of Contractor

MENU	QUANTITY	RATE PER PLATE	AMOUNT
02.09.2025 TUESDAY			
BREAKFAST –7.30 AM Vellayappam, Egg roast / Veg Curry and Tea	100 NOS		
REFRESHMENT – 08.00 A M Cookies and Tea	1200 NOS		
LUNCH – 1.00 PM Chicken Biryani (Salad, Pappadam, Pickle, Hot water, Ice cream)	1200 NOS		
Meals (with fish curry) <i>Specify which fish</i>	200 Nos		
EVENING TEA – 4.00 PM Elayappam and Tea	1400 NOS		
03.09.2025- WEDNESDAY			
BREAKFAST – 7.30 AM Vellayappam, Chicken Stew / Veg Curry and Tea	500 NOS		
LUNCH - 1.00 P M MEALS – Rice, Sambar, Aviyal, Thoran, Mezukkupiratty, Pachaddy, Pickle, Puliserry Pazham Fish curry, (Vella Motha/ Naimeen) <i>Specify which fish</i>	1000 NOS		
EVENING TEA – 4.00 P M Kozhukatta and Tea	1000 NOS		
04.09.2025 – THURSDAY			
BREAKFAST –7.30 AM Dosa, Sambar, Chudney and Tea	100 NOS		
LUNCH – 1.00 P M MEALS – Rice, Beef fry, Ericherry, Aviyal, Thoran, Pachaddy, Pickle, Mezukkuperatty, Puliserry, Payasam	1000 NOS		
Mutton Biryani (Salad, Pappadam, Pickle, Hot water, Ice cream)	1000 NOS		
EVENING TEA – 4.00 PM Kumpalappam and Tea	1000 NOS		
GST			
TOTAL			

Terms and Conditions

1. Exact Quantity of food for second day and third day will be informed by 3.00 PM on 2nd and 3rd Sep 2025
2. Sealed quotations should reach Sabha Secretary, Mar Thoma Sabha Office on or before 3.00 PM 14th August 2025
3. TDS will be deducted
4. No Advance payment
5. Number of Food Counters in the auditorium - 6 nos
6. Number of Food Counters in the Pandal - 2 Nos
7. Number of suppliers in each counter - 5 Nos
8. Number of persons for filling food items in the counter - 8 Nos
9. Number of Floor Managers - 5 Nos
10. Cooking facility is not available. Preparation of tea and hot water only allowed and should be prepared in the kitchen provided near the auditorium
11. Snacks for Bishops, Vicar General, Office bearers and Recording Secretaries should be made available at the verandah on the rear side of the dais (Snacks, Tea, hot water) (30 Nos) 10.30 AM and 3.30PM on all days
12. Arrange 30 Nos of seats at the stage of Ground floor of auditorium for Bishops and those at dais.(Table fully arranged)

I have read the quotation fully and I accept the terms and conditions

Name and signature of Contractor:

Date :



Rev. Abey T. Mammen

Sabha Secretary,

Mar Thoma Sabha Office, Thiruvalla

28.07.2025